

DRAFT
22/10/2020

The Scottish Glass Society

**Report and financial statements for the year
ended 31 March 2020**

Scottish Charity Number SC025543

The Scottish Glass Society

Information

| | | |
|-----------------------------|--------------------|--|
| Committee | Chairman: | Catherine Lowe |
| | Treasurer: | David Williams Scottish Glass Society Studio 10 at WASPS 77 Hanson St Glasgow G31 2HF |
| | Secretary: | Cara Walker |
| | Vice Chairman: | Vacant |
| | Committee members: | Tim Kirman Jon Piccolo Pamela Freedman Jade Stein Tanwen Llewelyn |
| Charity number | | SC025543 |
| Independent examiner | | Suzanne Kerr FCCA MHA Henderson Loggie Chartered Accountants The Vision Building 20 Greenmarket Dundee, DD1 4QB |
| Bankers | | Bank of Scotland 10 Market Square Duns TD11 3ED |

The Scottish Glass Society

Report of the Committee of The Scottish Glass Society

The Committee present their annual report and financial statements for the year ended 31 March 2020. This report is prepared in accordance with the Constitution of the Society and complies with applicable law.

Committee

The Committee at the date of this report are shown on page 1.

During the year, Felicity Donohoe resigned and Cara Walker took over as secretary, and Pamela Freedman resigned and David Williams took over as treasurer. Geraldine McSparran and Felicity Donohoe left the committee.

In February 2020, Jade Stein and Tanwen Llewelyn were co-opted to the committee.

The Committee are appointed at the Annual General Meeting in accordance with the requirements of the Constitution.

Constitution

The Society is governed by a constitution and has been granted charitable status.

Organisation

The Society's operations are controlled by the Committee.

Reserves policy

The reserves of the Society originate from operational surpluses. The Committee have adopted a reserves policy that ensures the continuing ability of the Society to meet its objectives.

Risk management

The Committee have assessed the major risks to which the Society is exposed, in particular those related to the operations and finances of the Society, and are satisfied that systems are in place to mitigate exposure to the major risks.

Aims, objectives and activities

The aims of the Society shall be:

- a. to promote the development of the art of craftsmanship in the making of glass, stained glass, engraving of glass, and any other techniques of forms of decoration (herein after called "the craft") and that committee may determine.
- b. to promote and advance public education in and stimulate a knowledge of the craft and its history by means of exhibitions, lectures, meetings, demonstrations, discussions, publications and other methods.
In furtherance thereof:
- c. to foster links with glass manufacturers or workshops, engraving studios or other bodies, also persons employing craftsmen, persons, or institutions otherwise interested in the craft.
- d. to establish an index of craftsmen, and a newsletter as a positive link between members, particularly for those working in more remote areas of the country.
- e. to establish links with similar interested bodies outwith Scotland.

The main activities of the Society during the past year are summarised within the Chairperson's report.

The Scottish Glass Society

Report of the Committee of The Scottish Glass Society (continued)

Chairperson's report

The following is an outline of the Scottish Glass Society's year from April 2019 to March 2020. This was an eventful and productive year where we celebrated the 40th Anniversary of the Scottish Glass Society by holding a number of special events with the grateful support of funding from Creative Scotland. These included our juried exhibition "On The Edge" which was held in Northlands Creative in Lybster in June 2019 and at the Trades House in Glasgow in September 2019. We held two artists talks around Scotland along with our retrospective exhibition which was held in the Dunoon Burgh Halls, St Mary's Episcopal Cathedral in Edinburgh and The Lighthouse in Glasgow. We also held a member event during the September exhibition to celebrate our 40th Anniversary and I was delighted at how many members attended. Jessamy Kelly held a event where several glass artists each spoke for 6 minutes to 20 slides, this was very well received.

Key Awards:

The Scottish Glass Society Student Prizes 2019

We again awarded two prizes of £100 each for glass students. This was awarded to:
Jane Martin from City of Glasgow College HND Art Glass
Gregory Alliss at Edinburgh College of Art

We were delighted by the standard of glass artefacts in both colleges.

We did not award the SGS Travel Award or the Hamilton Taylor Award in 2019.

Annual Exhibition 2019: "On The Edge" and "Celebration!"

In September 2019 we held two exhibitions in one venue – The juried "On the Edge" exhibition and "Celebration!", an open exhibition for members. These exhibitions were held in the Trades Hall in Glasgow over a 10-day period and attracted over 1100 visitors. The exhibition was open during the Doors Open weekend in Glasgow and this and some spectacular press coverage helped achieve better-than-usual sales. We are grateful to Sarah Rothwell for curating "On The Edge" and Eilidh Mackenzie and Kimmy Armstrong who curated "Celebration!".

The Incorporation of Wrights at Trades House of Glasgow awarded £100 for an emerging artist. Gregory Alliss was the recipient of the award for "Transparent Flow".

The People's Prize was awarded to Tim Kirman for his "40 Views".

Our bumper 40th Anniversary member journal was issued in November 2019.

We are extremely grateful to Vis-a-Vis and in particular Karen Shaw, Tracy Kelly and Allan Madden who worked with us to raise the profile of the Scottish Glass Society during our 40th year. They also helped us secure additional funding from the Inches Carr Trust and the WM Mann Charitable Trust. We are grateful for these contributions.

The Future of SGS

Part of our funding from Creative Scotland was to review the future of the Scottish Glass Society and Kirsten Gow was commissioned to undertake this piece of work. The review included a member survey, focus groups of SGS members and other interested organisations and a review of other similar types of organisations and how they are organised and funded. The final report has recently been received and we will be circulating this in the near future. We want to thank all the members who participated in any way to help us with our review and Kirsten for her final report.

The Scottish Glass Society

Report of the Committee of The Scottish Glass Society (continued)

We had agreed with Creative Scotland to change our funding bid and take "On The Edge" to Sweden to run as a gallery exhibition in tandem with the GAS Annual conference (US Glass Art Society). Unfortunately, this coincided with the development of COVID 19 and had to be cancelled. This was extremely disappointing as we have been trying to promote Scottish glass internationally for some time.

Finally, I would like to thank all the members of SGS for making it a great year of celebrations. Also to our committee members for their hard work in making sure these events took place. I would like to add my personal thanks to Pamela Freedman who retired as Treasurer in November 2019 for her continued assistance and moral support. Without her enthusiasm, knowledge and energy it would have been a more difficult year for SGS.

Catherine Lowe

Chair

The Scottish Glass Society

Report of the Committee of The Scottish Glass Society (continued)

Current committee (October 2020)

- Catherine Lowe - Chair (From October 2018)
- David Williams – Treasurer (From November 2019, joined October 2018)
- Cara Walker – Secretary (From November 2019, joined October 2018)
- Tim Kirman (From October 2018)
- Jon Piccolo (From October 2018)
- Pamela Freedman (From March 2017)
- Jade Stein (From February 2020)
- Tanwen Llewelyn (From February 2020)

The Scottish Glass Society is a registered Scottish Charity, No. SC025543 & is recognised by the World Craft Council as a UK Craft Organisation.

Catherine Lowe
SGS Chair

Financial review

The results of the year are set out in the receipts and payments account and show a deficit for the year of £21,348 (2019 – surplus of £29,886).

Unrestricted funds at 31 March 2020 were £11,578 (2019 – £4,745) and restricted funds were £nil (2019 – £28,181).

David Williams
Treasurer

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The Scottish Glass Society

Report of the independent examiner to the Committee of The Scottish Glass Society

I report on the financial statements of the Society for the year ended 31 March 2020 which are set out on pages 7 to 10.

Respective responsibilities of the Committee and Examiner

The Committee are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The Committee considers that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under Section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner’s Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the Society and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeks explanations from the Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the financial statements.

Independent Examiner’s Statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations,
 - to prepare financial statements which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations
 have not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Suzanne Kerr FCCA
MHA Henderson Loggie
Chartered Accountants
The Vision Building
20 Greenmarket
Dundee
DD1 4QB

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MHA Henderson Loggie is a trading name of Henderson Loggie LLP

The Scottish Glass Society

Receipts and payments account for the year ended 31 March 2020

| 2020 | Unrestricted | Restricted | Total |
|---|---------------------|-------------------|-----------------|
| | £ | £ | £ |
| Receipts | | | |
| Subscriptions | 3,647 | - | 3,647 |
| Exhibition income | 6,699 | - | 6,699 |
| Grants received | 2,280 | - | 2,280 |
| Masterclass fees | - | 2,000 | 2,000 |
| Creative Scotland Grant | - | 5,643 | 5,643 |
| | <hr/> | <hr/> | <hr/> |
| Total receipts | 12,626 | 7,643 | 20,269 |
| | <hr/> | <hr/> | <hr/> |
| Payments | | | |
| Website expenses | 970 | - | 970 |
| Exhibition expenses | 3,142 | 9,245 | 12,387 |
| Journal and printing | - | 1,617 | 1,617 |
| Postage, stationery and photocopying | 2 | 300 | 302 |
| Travel, subsistence and other | 160 | - | 160 |
| Awards and student prizes | 300 | - | 300 |
| Independent examiner | 600 | - | 600 |
| AGM expenses | 160 | - | 160 |
| SGS@40 | - | 25,121 | 25,121 |
| | <hr/> | <hr/> | <hr/> |
| Total payments | 5,334 | 36,283 | 41,617 |
| | <hr/> | <hr/> | <hr/> |
| Net movement in funds for the year | 7,292 | (28,640) | (21,348) |
| Transfer between funds | (459) | 459 | - |
| | <hr/> | <hr/> | <hr/> |
| Surplus/(deficit) for the year | 6,833 | (28,181) | (21,348) |
| | ===== | ===== | ===== |

The Scottish Glass Society

Receipts and payments account for the year ended 31 March 2020 (cont'd)

| 2019 | Unrestricted | Restricted | Total |
|--------------------------------------|--------------|------------|--------|
| | £ | £ | £ |
| Receipts | | | |
| Subscriptions | 3,084 | - | 3,084 |
| Exhibition income | 4,103 | - | 4,103 |
| Sponsorship – award | - | 350 | 350 |
| Creative Scotland Grant | - | 28,181 | 28,181 |
| | <hr/> | <hr/> | <hr/> |
| Total receipts | 7,187 | 28,531 | 35,718 |
| | <hr/> | <hr/> | <hr/> |
| Payments | | | |
| Website expenses | 109 | - | 109 |
| Exhibition expenses | 3,749 | - | 3,749 |
| Journal and printing | 286 | - | 286 |
| Postage, stationery and photocopying | 44 | - | 44 |
| Travel, subsistence and other | 57 | - | 57 |
| Awards and student prizes | 350 | 350 | 700 |
| Independent examiner | 588 | - | 588 |
| AGM expenses | 119 | - | 119 |
| Legal and professional fees | 180 | - | 180 |
| | <hr/> | <hr/> | <hr/> |
| Total payments | 5,482 | 350 | 5,832 |
| | <hr/> | <hr/> | <hr/> |
| Surplus for the year | 1,705 | 28,181 | 29,886 |
| | ===== | ===== | ===== |

The Scottish Glass Society

Statement of balances as at 31 March 2020

| | 2020 | 2019 |
|--------------------------------|-----------------|--------------|
| | £ | £ |
| Bank balance | | |
| Opening balance | 32,926 | 3,040 |
| (Deficit)/surplus for the year | (21,348) | 29,886 |
| | <hr/> | <hr/> |
| Closing balance | 11,578 | 32,926 |
| | ===== | ===== |
| Funds | | |
| Restricted funds | - | 28,181 |
| Unrestricted funds | 11,578 | 4,745 |
| | <hr/> | <hr/> |
| | 11,578 | 32,926 |
| | ===== | ===== |
| Liabilities outstanding | 618 | 605 |
| | ===== | ===== |

Approved by the Committee on 2020 and signed on their behalf by:

David Williams
Treasurer

The Scottish Glass Society

Notes to the financial statements

1 Accounting policies

The financial statements have been prepared under the historical cost convention.

The closing funds at the end of the year relate to unrestricted funds.

Computer equipment is written off in the year of purchase.

2 Committee remuneration and expenses

The committee did not receive any remuneration during the year (2019 - nil).

Expenses were reimbursed to three (2019 - three) committee members amounting to £519 (2019 - £334).