**SUBMISSION FORM**

**“GLORIOUS GLASS”**

A joint exhibition by the Scottish Glass Society and the Contemporary Glass Society Scottish Hub

**Trades House, Glassford Street, Glasgow
10th– 18thSeptember, 2018**

**CLOSING DATE FOR SUBMISSIONS: 30th June, 2018**

**THEME**

We are delighted to announce details of our 2018 Exhibition which will be held in Trades House of Glasgow in the Merchant City area from 10-18 September 2018. This coincides with the Glasgow ‘Doors Open’ week.

The theme of the exhibition is ‘Glorious Glass!’ This year we are joined by the Contemporary Glass Society’s Scottish region hub. CGS is celebrating its 20th anniversary by holding a series of exhibitions throughout Great Britain. We liked the theme CGS has chosen and the aims of its exhibitions and so have adopted these for our joint endeavour.

The aim of the exhibition is to demonstrate just how utterly glorious and amazing glass is so that everyone can appreciate and enjoy its magical colours, textures, use of light and variety of techniques and also discover our Scottish glass artists. The work displayed will feature a wide range of techniques from hot blown forms, fused glass, stained glass panels, pâte de verre, engraving, jewellery, cast glass and more. Each artist will explain why glass is glorious to them and why they have chosen the pieces on display to express that passion for their chosen material. All the work on display will be for sale.

This will be an open exhibition and we would encourage as many members as possible to exhibit with us. There is an entry fee of £25 per application, £15 for students and this entitles you to include a maximum of **three entries per member**. In addition, for those unable to invigilate for half a day there will be a one-off fee of £15.

**This show is open to all members of the Scottish Glass Society and CGS members based in Scotland.** Non-members of SGS and of CGS are welcome to submit an application but must join SGS to do so.

The closing date for entries is the 30th June 2018.

If you’d like to take part, you must fill in the form below and email it to

sgssecretary@hotmail.co.uk by **30th June 2018**

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| --- | --- |
| **Name**  | **Tel** |
| **Address**  | **Mobile**  |
|  | **Email** |
|  |
| **Postcode**  | **Website**  |
| **Biography/CV (max 100 words):** |

Please enclose up to three images of each piece submitted or similar work that will be available. Images must be **labeled** Last name, initial, title of work and any photo credit & saved as jpegs at 300dpi

|  |  |  |
| --- | --- | --- |
| **Piece 1** | **Piece 2** | **Piece 3** |
| Last name, Initial: | Last name, Initial: | Last name, Initial: |
| Title of work: | Title of work: | Title of work: |
| Date made: | Date made: | Date made: |
| Size: | Size: | Size: |
| Photo credit: | Photo credit: | Photo credit: |
| Retail price: This is the selling price at the exhibition. £ | Retail price: This is the selling price at the exhibition. £ | Retail price: This is the selling price at the exhibition. £ |
| Remember that 30% commission will be **deducted from** this price. |
| Description of work& why it is glorious! (50 words which will be included on your label) | Description of work& why it is glorious! (50 words which will be included on your label) | Description of work& why it is glorious! (50 words which will be included on your label) |
| **Wallhung indicates hung from a picture rail for the wall or attached to or hung on a display board.**  |
| Wallhung: ⧠Plinth: ⧠Cabinet: ⧠Window Hung: ⧠ | Wallhung: ⧠Plinth: ⧠Cabinet: ⧠Window Hung: ⧠ | Wallhung: ⧠Plinth: ⧠Cabinet: ⧠Window Hung: ⧠ |
| Weight, if wall/window hung:Method of installation: | Weight, if wall/window hung:Method of installation: | Weight, if wall/window hung:Method of installation: |
| Insert thumbnail image | Insert thumbnail image | Insert thumbnail image |
| **Can you provide your own plinth if needed (YES/ NO)****Plus information on it, if you can, eg dimensions.** |  |

Please complete this form, save as a Word .doc or .docx with **your last name & initial in the file name** and email with 1-3 jpeg images per piece to sgssecretary@hotmail.co.uk keeping a copy for yourself. **Make sure your Last Name, Initial, title of work and any photographer’s credit is on each image file.**

The fee for entering up to three pieces is £25.00, £15 for students. For those unable to invigilate for half a day there will be an additional one-off fee of £15.00.

 **Please tick which payment method used:**

SGS members can pay by PayPal via the SGS website. ⧠

CGS members can pay by PayPal tosgstreasurer@live.co.uk ⧠

Bank Transfer, sort code 80-13-51 Account no. 00216244 ⧠

Post a cheque to the SGS address below ⧠

⧠I have paid my fee, I am a Scottish Hub member, my CGS membership No is............

or

⧠ I have paid my fee, I am a member of SGS

⧠ I confirm that I have Public Liability insurance and attach a copy with my application.

⧠I agree that my images can be used for publicity

⧠ I have read and accept the artist’s agreement below.

I hereby declare that the work submitted is my own and the information given on this application form is accurate:

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE READ THE *INFORMATION TO KEEP DOCUMENT* BEFORE SENDING OFF YOUR FORM.**

**PLEASE CHECK THAT YOU HAVE RETURNED THE FOLLOWING INFORMATION WITH YOUR APPLICATION:**

* Application form
* Payment
* Public liability insurance
* Labels (appended to application)

**CLOSING DATE FOR SUBMISSIONS: 30thJune, 2018**

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| **Artists Agreement and additional information:** | By submitting this form, the artist automatically agrees to the following:* I agree that I have the copyright to use all the photographic material submitted or have the permission to use this material.
* I agree that all information provided can be used by SGS and CGS for printing the catalogue and further promotional material (e.g. press release, gallery advertisement and promotion).
* I agree that neither the SGS and CGS nor the gallery can be held responsible for any printing, or spelling errors.
* I understand that insurance is not provided by the venue or SGS or CGS and I am responsible for Public Liability insurance.
* I will be responsible for costs and arranging of delivery and collection of work to and from the gallery.
* I will deliver or arrange for delivery of the work to the gallery on Sunday 9th September or Monday 10th September by 12 noon at the very latest.
* I will pick up, or arrange for pick up, of all unsold work between 4pm and 5.30 on Tuesday 18th September or 10.30-3pm on Wednesday 19th September from the gallery in Glasgow.
* If I cannot make either of these dates, I will contact sgssecretary@hotmail.co.uk to organise an alternative date where possible.
* I accept that all pieces have to arrive packed according to gallery standards at the gallery:

- wooden boxes with interior padding, bubble wrapped etc. are preferred- closed cardboard boxes with lid and padding inside will be accepted as well.- please see guidelines for packaging info.* Where applicable a description of how to display your work should be included in the box.
* I know that I have to submit all fixings (for hanging etc.) at the same time the pieces are delivered.
* I understand that if I have not paid the appropriate membership and submission fees, then my work will not be displayed in the exhibition.
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**LABELS: “GLORIOUS GLASS”**

**PLEASE FILL IN AND RETURN WITH YOUR APPLICATION**

**SGS and CGS at Trades House, Glassford Street, Glasgow, 10th – 18th September 2018**

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| --- |
| Name: Title: Price: Description of work: |

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| Name: Title: Price: Description of work: |

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| Name: Title: Price: Description of work: |

**Example of label layout:**

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| Name: Fred BloggsTitle: Hurray for GlassPrice: £160.00Description of work:Glass for me is glorious because of the range of sparkling colours. It is a material that is like no other and it makes great demands and challenges you as an artist. This piece shows a drawing of a glassblower and is a tribute to these past masters.  |

* Please use the same format.
* Please use the same description as you used on your application form
* Please note that the retail price will be subject to 30% commission. So 30% will be deducted to give the wholesale price. To do this, subtract 30% of the retail price, e.g. if retail price is £160 then commission is 3\*16=£48, and wholesale price is £160.00 - £48 = £112.00. To calculate retail price from wholesale, multiply wholesale price by 10 and divide by 7, eg £112 \* 10 / 7 = £160.
* *WHOLESALE PRICE TO INCLUDE VAT IF YOU ARE VAT REGISTERED.*